

# Joseph Cizek

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## OBJECTIVE

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I am a Web developer with a department / technology management background, seeking a position in a creative industry - publishing, visual marketing, media, et al.

## EXPERIENCE

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2002 - Present

### **Freelance**

*Independent Contractor*

- Primarily PHP/MySQL Web development, with focus on using WordPress as an application framework
- Recent projects involved blog/catalog integration, media delivery, social networking, and marketing
- Projects range from assisting engineers to from-scratch site planning and development
- Equally comfortable working solo, under a project lead, or as a project lead
- Services also include copy writing/editing, online marketing analysis & consulting, and technical sales team support

2004 - 2005

### **Skyline Orange County**

*Long-Term Freelance*

- Sales support for one sales representative, managing the largest client accounts
- Sales support duties included project management, client communication, third-party artist coordination, project quoting, art department coordination, and service department coordination
- Technical duties: Also worked under the company's administrative unit, providing network administration, as well as technical and Web support

2000 - 2002

### **Vivendi Universal Net USA**

*Web Integrator*

- Coordinator for engineering, art, and sales departments
- Directly responsible for the end-product displayed on the websites
- Produced HTML and ASP pages from specifications and assets from graphic designers
- Worked on Internet marketing campaigns for major companies including Mars, Universal Pictures, and Verizon Superpages

1994 - 2000

### **City of Glendale**

*Administrative Analyst, Community Development & Housing Division (1998 - 2000)*

- Developed proposal to the State of California, which resulted in a \$500,000 technology grant to enhance network services
- Created and managed IT department at the division employment and training services office, while supervising technical support staff
- Supported over 100 computers on a Windows NT network, spanning four different locations
- Developed Web-based case management system for the staff

*Customer Service Representative, Library Division (1994 - 1998)*

- Provided PC and Macintosh workstation and network support for the Glendale Central Library and four branches
- Part of team which developed the Library and City websites
- Managed customer service for the Audio/Visual section, and trained and supervised staff

### **SKILLS & TECHNOLOGIES**

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- Core Web Skills: HTML, JavaScript, CSS, jQuery, some AJAX
- LAMP-based Web development: Apache Web server, PHP 4&5, MySQL
- Microsoft-based Web development: ASP, MS SQL, some VBScript
- Extensive WordPress experience
- Other Publishing Systems: PHPNuke, Mambo/Joomla, Drupal, Textpattern, Article Manager
- Novice Graphics Experience: Photoshop, Illustrator, Flash

### **EDUCATION**

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- General Education coursework taken at Glendale Community College